

**CENTRE FOR COMMUNITY MEDICINE
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
NEW DELHI-110 029**

Short Rate Enquiry -02/N1583/SKR/CCM/2017-18

Dated: 02/02/2018

Subject: Short Rate Enquiry for booking hotel to organize two days training program for approx 40-50 members between 3rd and 4th week of February 2018.

A Short Rate Enquiry has been invited for booking hotel to organize two days training program for approx 40-50 members under the project entitled **HIV Sentinel Surveillance Activities (N-1583)** between 3rd and 4th week of February 2018, for which the final dates are yet to be fixed.

The specification/recruitments of the same are enclosed as Annexure-1.

Kindly follow the following instructions: -

1. The quotation should be addressed to '**Professor Sanjay K. Rai, Room No. 29, Centre for Community Medicine, Old OT Block Ground Floor, AIIMS, New Delhi-110029** and sent by post/courier by 16th February, 2018 up to 12.00 Noon. Quotations should be submitted in sealed envelope with the R.E. No. clearly written on top of the envelope. (i.e. quotation for.....).
2. The Hotel must be registered and having TIN no./registration no. (Please mentioned/TIN/registration no. on the bid) or else the quotation will be treated as cancelled.
3. Quotation should be typed/written in ink. No overwriting or erased entries should be there in the quotation. The rates should be valid for at least Three month.
4. VAT/Sales Tax or any other kind of tax(s) must be mentioned separately as applicable. In case no sales tax is chargeable, prices must be quoted as NET PRICE.
5. The payment will be made electronically viz. RTGS/NEFT after end of the training session and checkout of each and every member.
6. Professor Sanjay K. Rai has reserves the right to cancel/reject full or any part of the rate enquiry which generally do not fulfill the conditions stipulated in the rate enquiry.

Dr. Sanjay K. Rai
Project Investigator

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<p>Two days training to be held between 3rd and 4th week of February, 2018 (Final dates are yet to be fixed)</p>	<p>1) Resident's Conference Package for two days:-</p> <ul style="list-style-type: none"> • Conference package for 15-20 members on double/single occupancy included Buffett Breakfast , 02 Round of Tea/Coffee with Cookies & 01 Veg Snacks, Buffet Lunch and Buffet Dinner <p>2) Day Attendee Conference package for two days:-</p> <ul style="list-style-type: none"> • Conference package for day attendees included following: - 02 Round of Tea/Coffee with Cookies & 01 Veg Snacks. Buffet Lunch <p>3) Quote price for following: -</p> <ul style="list-style-type: none"> • Extra lunch, dinner and breakfast. <p>4) Quote price for following If not included in conference package: -</p> <ul style="list-style-type: none"> • Conference Hall, Projector and AV System (9:00 AM to 6:00 PM) • Conference facilities e.g. screen, white board, flip chart, pads, pencils, mineral water, candies & Markers
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This training program for approx 40-50 members (Resident's + Day Attendees) and will be held either in South Delhi or in Surajkund area. Kindly quote rate separately for 2, 3 & 4 star properties.

Dr. Sanjay K Rai
Project Investigator